



Parent or Guardian Consent Form

We want to make sure that your child is safe while studying in the UK. To help us, we ask you as a parent or guardian to complete this form for your child aged under 18 who is enrolled on a course provided by British Study Centres. Please note that the student will not be able to start the course until this form is completed and received by British Study Centres.

By completing this form you agree to your child attending an English Learning course provided and administered by the BSC Group (including its subsidiaries*). The data we require to provide a safe service to your child is listed below. The information you provide us will be dealt with in the strictest confidence and only shared with the required persons to deliver a service or for legal reasons. For any paper copies we will hold this information below for a period of 2 years and then securely destroy this information. In providing the information requested below, you should note that the Company promotes equality of opportunity and will take action to ensure that no individual suffers discrimination, directly or indirectly, on the groups of sex, disability, colour, race, religious beliefs, sexual orientation, age, nationality, ethnic or national origin.

Student's Full Name:	
Student Number:	
Date of Birth:	
Nationality:	
Gender:	
Student's Email:	
Student's Mobile Phone:	
Travel/Medical Insurance policy provider and number (if available)	
Travelling from/to:	
Flight/Train/Coach details: (Carrier/number and arrival time in the UK)	

Please confirm whether the airline or other mode of transport requires passengers under the age of 18 who are travelling alone to be escorted to the check-in desk at the airport both on arrival and departure

My child needs to be escorted as a requirement of the airline or other mode of transport	<input type="checkbox"/> Yes <input type="checkbox"/> No
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Please confirm whether you have requested a transfer from the port of entry into the UK to the student's accommodation or school via BSC directly

I have booked a transfer with BSC	<input type="checkbox"/> Yes <input type="checkbox"/> No
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Description of Course:

Title:			
Start date:			
End date:			
Duration:			
School: (please tick)			
<input type="checkbox"/> BSC Brighton +44 (0)1273 229 740 Emergency: +44(0)777 613 5042	<input type="checkbox"/> BSC Edinburgh +44 (0)203 889 0600 +44 (0)131 278 3323 Emergency: +44(0)778 843 8331	<input type="checkbox"/> BSC London Central +44 (0)207 317 0160 Emergency: +44(0)771 706 6972	<input type="checkbox"/> BSC London Hampstead +44 (0)203 889 0600 Emergency: +44(0)785 533 0145
<input type="checkbox"/> BSC Manchester +44 (0)203 889 0600 Emergency: +44(0)780 221 7982	<input type="checkbox"/> BSC Oxford +44 (0)1865 246 620 Emergency: +44(0)780 817 2251	<input type="checkbox"/> BSC York +44 (0)203 889 0600 Emergency: +44(0)793 013 5948	<input type="checkbox"/> BSC Dublin

In case of an **emergency** out of office hours please contact the school on the emergency number given in bold.

Parent or Guardian Contact (please note that we need 2 contacts):

First Contact Name:	
Relationship to student:	
Home Address:	
Email:	
Phone:	
Level of English:	<input type="checkbox"/> No English <input type="checkbox"/> Basic English <input type="checkbox"/> Good English <input type="checkbox"/> Fluent in English
Second Contact Name:	
Relationship to student:	
Home Address:	
Email:	



Phone:	
Level of English:	<input type="checkbox"/> No English <input type="checkbox"/> Basic English <input type="checkbox"/> Good English <input type="checkbox"/> Fluent in English
Will you be away from home whilst your child/children are studying at a British Study Centres school? If yes, please can you confirm alternative contact details:	<input type="checkbox"/> Yes <input type="checkbox"/> No

Student Medical Information

Does your child need any special aids/adaptations to assist them in their day to day activities?	
Does your child have a medical condition or disability which may affect their ability to carry out their study? A disability is defined as: A physical or mental impairment which has a long-term adverse effect on a person's ability to carry out day-to-day activities including work.	
Are they having, or waiting for, treatment or investigation of any kind at present?	
Does your child have any allergies?	
Does your child take any medication? Please give details of the medication, dosage and frequency of dosage (in English)	

We would like to be able to use images to share graduation ceremonies, social programme activities and other activities that take place with as part of the BSC experience. These images may be used on visual displays around the school, as part of classroom material, the BSC website and the BSC Facebook pages.

I give my consent for images taken by BSC employees may be used on visual displays around the school, as part of classroom material, the BSC website or BSC Facebook pages Yes No.

By signing this Parental Consent form I am accepting and agreeing to the attached conditions and provisions and confirming that I hold parental responsibility for the child named as the student above

First Named Contact:

Signed: Date: (DD/MM/YYYY).....

Second Named Contact:

Signed: Date: (DD/MM/YYYY).....

Parental Consent – 16 & 17 Year Old Students – Conditions and Provisions

We have a Safeguarding policy in place for ensuring that we provide a safe, caring and enjoyable experience for all of our 16 & 17 year old students. This policy is written according to child protection guidelines and UK legislation which considers that any individual under the age of 18 is a 'child'. We have conditions and special provisions in place for 16 & 17 year old students which must be adhered to by the student and agreed to by you as the Parent or Legal Guardian. Please note that the term "*The Student*" refers to students who are 16 & 17 years old.

Definitions: Please note the following terms:

Student: refers to the child aged under 18 named to be the student in the form above

Parent: will refer to the Parent or Legal Guardian of the child.

Homestay: refers to the third party who is contracted to BSC who provides accommodation and food for the Student who is attending a course provided by BSC.

Free Time: refers to the time in which a Student has unsupervised activity

Company: the BSC Group Limited (including its subsidiaries British Study Centres Limited, Experience English Limited and British Study Centres Teacher Training Limited) also known as "we", "us", or "BSC".

School: The location of the School delivering the chosen course outlined in the consent form.



Curfew: A rule applying at a certain time.

Parental Responsibility: Someone who, according to the law in the child's country of residence, has the legal rights and responsibilities for a child that are normally afforded to parents.

1. The Parent will inform the school of any physical or mental medical condition including allergies to ensure that the child does not pose a risk to themselves or others.
2. The Parent agrees that the school can act in a medical emergency and by signing this consent form the Named Student can be treated by an employed First Aider or by a Certified Medical Professional.
3. The student must stay with a third party homestay contracted by the Company on a half board (breakfast and dinner) or full board (breakfast, lunch and dinner) basis. When on a half board basis the student will be responsible for purchasing or preparing his/her own lunches and snacks. It is not the responsibility of the Company or the Homestay to provide financial provisions or catering facilities for the student's lunch. If the student decides not to have dinner with the homestay provider on a particular evening, the homestay provider must be notified in advance. Please be aware that any information supplied to the school may be passed to the student's homestay provider. In **special** cases, such as where dietary needs are a factor, we will consider alternative arrangements for the student.
4. The Parent consents to the student having unsupervised free time out of lessons or organised scheduled activities provided by the Company including after evening meals and at weekends (subject to curfews).
5. The student is responsible for making their own way (unaccompanied) to and from the school or the local meeting location to start a social activity. The student may travel independently by public or private transport or by foot. The Company and Homestay are not responsible for the method of transport chosen by the student.
6. For students on an adult course there is a curfew time of **22.00**. The student must respect the curfew time of **22.00** by ensuring that they are inside the property provided by the Homestay by this time. The Homestay will contact the Company if the student fails to adhere to this curfew. The Company may notify the police that the student is uncontactable and/or missing if there is a legal obligation to do so. For students under the age of 16 there is no stated curfew time as they must either be in school, at home, or on a guided activity or journeying between the two.
7. If a student plans to stay away overnight (e.g. on a weekend excursion), we need written permission from the parent.
8. The Parent is responsible for promptly notifying the Company of any changes to the information collected on the Consent form.
9. If for any reason the student cannot attend classes (e.g. through illness), the school must be notified immediately.
10. The Company will provide a variety of social events in the afternoons and evenings which will cater for the student. These events may be subject to an additional charge and therefore the student will need to consent to taking part in these activities. As some of the events which are offered to students may be regardless of age, the Parent consents to the student taking part in any of the activities they choose. The student has permission to take part in all tourist, sporting and cultural activities. For more information on our scheduled activities, please visit our website <http://www.british-study.com> or contact us.
11. A dedicated person on behalf of the Company will be responsible for the welfare of the student and they will meet the student during their first week of arrival.
12. The Parent understands that the student will come into regular contact with other students over the age of 18 in and out of class and during scheduled social activities.
13. At BSC we take photographs and video images of students for various business reasons such as security and safeguarding. The Parent acknowledges that during the course of study we will take images of the student in accordance with business operations.

If you require any further information about our Safeguarding policy and what you can expect from us, please visit our website <http://www.british-study.com/adults/policies.php> or contact us.

* BSC Group Limited (the 'Company', 'We'), including its subsidiaries British Study Centres Limited, Experience English Limited and British Study Centres Teacher Training Limited